



**6th European Conference on Migrant and Ethnic Minority Health
EUPHA MEMH 2016,
Oslo, 23-25 June 2016**

Equity – the Policy Practice Gap in Health

POLICY AND PRACTICE ABSTRACT INSTRUCTIONS 2016

**THE DEADLINE FOR THE SUBMISSION OF ABSTRACTS IS
5th January 2016, midnight CET (extended deadline!)**

ABSTRACTS CAN ONLY BE SUBMITTED VIA: <http://eupha-migranthealthconference.com/>

**PLEASE NOTE THAT THESE INSTRUCTIONS ARE FOR
SINGLE POLICY ABSTRACTS ONLY**

Presentation possibilities:

Single abstracts will be considered for the following type of presentation: oral or poster.

Time assigned for oral presentations is 10 minutes followed by 5 minutes of discussion in 90 minute parallel sessions. The maximum number of abstracts per session will be 6.

Posters will be displayed in the designated poster area. The presenter is required to be in front of his/her poster during the assigned sessions to answer questions on the topic.

By submitting an abstract, you agree to the following statement: "If my work is accepted, I plan to attend the 6th European Conference on Migrant and Ethnic Minority Health or in the event I am unable to attend to make necessary arrangements for a substitute presenter and to communicate such arrangements to the conference secretariat."

Please note that, if accepted, you must register for the conference in order to present your abstract. If you have not confirmed and registered by 1 April 2016, your abstract – if accepted – will be removed from the abstract supplement and the programme.

Details for abstract submission follow. Further details of the conference, including travel and accommodation directions, are available on our website:

<http://eupha-migranthealthconference.com/>

EVALUATION PROCEDURE:

All submitted abstracts will be peer-reviewed by the International Scientific Committee with 24 experts from Europe.

Each abstract will be reviewed by up to 3 reviewers according to the following criteria:

- 1) Is the policy innovative?
- 2) Is the design of the policy appropriate?
- 3) Can the policy be used in other countries/settings?
- 4) Are there lessons to be learned?

Acceptance: Applicants will be notified of the acceptance of their abstract(s) by the 15th March 2016

GUIDELINES FOR ABSTRACTS

Abstracts are not limited to the main conference theme: other topics relevant to migrant and ethnic minority health are welcome. Those wishing to present their work at the meeting should submit an abstract using the following guidelines:

General guidelines:

- An author can only be the presenting author of one category of abstract. Being a co-author will not be taken into account.
- The abstract should be a maximum of 2000 characters, including spaces. If you exceed this amount, the system will not accept the abstract.
- Because of production limitations, no graphics or tables can be accepted.
- Abstracts can be revised or edited until 20 December by re-entering the database. Please click on your abstract and make the necessary changes.
- Style guidelines:
 - Define all abbreviations upon first use in the abstract, such as oral contraceptives (OC), except for those used in standard measurements, such as 25 mg/L.
 - Spell out numbers lower than 10 except in the case of standard measurements such as time, dose and temperature, such as “two patients,” but “2 cc” and “9 p.m.”
 - Use metric units.
 - Use standard “mL,” “cm,” etc. Exception: Use “L” for litre.
 - Use “%” with specific measurements, such as “2%,” but use “percentage” in stating a generality or category, such as “The percentages reflect...”
 - When a percentage is given in addition to a numerator and denominator, the percentage should directly follow the numerator and be enclosed in parentheses, such as “18 (86%) of 21 patients developed...”
 - When presenting confidence intervals, state the confidence level and confidence coefficient in the upper and lower limits, such as (95% CI=1.32-4.56)

LAYOUT FOR ABSTRACTS ON PUBLIC HEALTH POLICY AND PRACTICE

Presentation Type: Please indicate your first choice of presenting your abstract. You may be asked to present in another format.

Abstract title: Be brief and avoid subtitles if possible. Do not use capital letters only! Do NOT use abbreviations or acronyms in the abstract title.

Author(s): Please list authors' names, organisation/affiliation, town and country.

Presenting author: Please select the presenting author from the list of authors.

Topic areas: Please indicate the topic areas most applicable to your submission.

Groups: Please select the groups most applicable to your submission.

Abstract:

Issue/problem

Describe the issue/problem addressed by the policy/practice. Include the background and settings of the issue/problem as well as the public health significance of the subject. Because of the anticipated diversity of the reviewers and those attending, do not assume that everyone will be familiar with your topic. Explain why your intervention/issue/problem is important and useful for other settings/countries. Market your topic. Give geographic location and dates of the study.

Description of the problem

This should be a clear and concise description including time frame, objectives and methods/strategies used. The practice/policy should be innovative and relevant for other countries/settings. Please list the questions you want answered by the project.

Results (effects/changes)

Present your results (effects/changes) from the policy/practice, ensuring the questions you asked are properly answered. Report only those lessons that relate to your policy/practice. This section must contain data rather than a statement like 'Results will be presented at the conference'. If appropriate, state that the results are preliminary.

Lessons

State only those lessons that are directly supported by the project. Report on the public health actions that are recommended and/or have been implemented as a consequence of the policy/practice. Highlight the importance of the lessons learnt for other settings/countries. In addition, you may wish to describe the ways in which the actions were innovative.

Main messages:

Please summarise your work in two short key messages (200 characters maximum).

Before submission:

Password: select password and re-enter password in provided field.

Comments

Technical requirements:

Please specify any technical or other special requirements for your presentation.

Optional comments:

Provide additional comments, if necessary

Check over your entries, making sure everything completed. When ready, click on the make submission button once.

GOOD LUCK!